



*Association for Children's Mental Health*

***Northern Michigan Area - Job Posting***

Position Title: Family Advocate  
Time/Hours: Part-Time  
Wage/Salary: \$11.00/hour  
Supervisor: Northern Michigan Team Leader and/or ACMH Executive Director

**Qualifications:** Must be a parent and/or primary day-to-day caregiver of a child with serious emotional, behavioral, and/or mental health challenges (SED) who has knowledge of the public child serving agencies including Mental Health, Department of Human Services, Juvenile Justice and Special Education. Applicant must have a valid driver's license, access to an operable vehicle, and the ability to be reached by phone.

**Service Area:** Grand Traverse, Leelanau, Crawford, Roscommon, Wexford, and Missaukee Counties

**Job Duties:** ACMH Family Advocates provide peer-delivered family support, education, information & referral, and advocacy for families raising children with emotional, behavioral, or mental health challenges. ACMH Family Advocates work in partnership with child serving systems such as CMH, Juvenile Justice, schools, and Department of Human Services to assist families in accessing mental health services and supports throughout the community. Documentation of daily activities, report generation, and regular communication with ACMH superiors and local community partners is required.

ACMH Family Advocates must possess the following skills/abilities:

- Leadership skills
- Strong oral and written communication skills
- Computer, data entry and email familiarity
- Knowledge of public and private child serving agencies
- Ability to manage time well and work independently
- Ability to take direction
- Respect, value and support of the family and youth voice
- Strong commitment to parent/professional partnerships
- Experience working with diverse populations
- Flexible availability

*This position will require flexible hours and occasional weekends and evenings.*

**Education:** High School/GED equivalent and experience working with families of children with emotional, behavioral, or mental health challenges preferred.

To apply, send or e-mail a cover letter and resume to :

Malisa Pearson  
ACMH Executive Director  
6017 W. St. Joe Hwy, Suite 200  
Lansing, MI 48917  
[acmhmalisa@aol.com](mailto:acmhmalisa@aol.com)  
517-372-4016 (phone)  
517-372-4032 (fax)