



Association for Children's Mental Health
in partnership with
Michigan Department of Health and Human Services



Hiring Expectations Agency Agreement

Following are the expectations for the agencies that hire and employ Parent Support Partners (PSP) and Youth Peer Support Specialists (YPSS).

- The PSP/YPSS be hired and employed by the CMH or contract agency before they attend the initial three-day training.
- All pre-training paperwork be completed by the given deadlines (registration, supervisor contact information, media release and emergency contact).
- The agency will assure that their PSP/YPSS(s) have equipment and all technology to perform their job.
- If the PSP/YPSS is employed through a family or contract organization, a supervisor from that organization will be identified and will participate in a minimum of monthly supervision with the CMH and PSP/YPSS.
- Employers establish a work schedule that includes a consistent number of hours of work per week and meets the needs and availability of the youth and families being supported.
- The workload will be individualized to assure that individuals receive a high quality PSP/YPSS service.
- The agency will ensure that the PSP/YPSS will be an active member of the treatment team and will participate in team and planning meetings.
- The PSP/YPSS will continue to actively provide this service to a minimum of one youth, parent, or primary caregiver to be seen on a regular and ongoing basis as outlined in the IPOS.
- Upon completing the initial three-day training, the PSP/YPSS will begin to work with parents, caregivers, or youth (as it applies to their position)
- All MDHHS requirements for PSP/YPSS initial five days of training and ongoing certification requirements will be met. This includes all of the MDHHS requirements for recertification.
- Supervisors will attend a new supervisor training and will attend one supervisor roundtable annually, thereafter. Supervisors will continue to participate in additional TA/training as required by the PSP/YPSS model or requested by the Statewide Coordinator.
- Individual supervision will be provided by a qualified children's mental health professional (CMHP) identified by the agency on a regular basis.

We have read all information in the Hiring Expectations Agreement above, and the information in the YPSS/PSP Certification Requirements, Expectations and Implications document. We understand and agree to all requirements.

- Hiring Parent Support Partner(s)
- Hiring Youth Peer Support Specialist(s)

CMH and/ or Contract Agency Name

_____/_____

Program Director /Date

_____/_____

Supervisor/ Date